



Policy for Requesting Out-of-State Officials to Work at or Assign for Sanctioned Youth Competitions in New Jersey

Effective: January 1, 2019

Applies to: Any referee or assignor registered with a state other than New Jersey (Out-of-State Official) who desires to work at or for any sanctioned youth soccer competitions in New Jersey, including leagues and tournaments. It establishes obligations for the New Jersey-based assignor using them.

Purpose

Referees and assignors that work at or for sanctioned youth soccer competitions must be certified to do so. The certification is managed by state referee committees. Out-of-state officials who want to work at sanctioned competitions in New Jersey must document that they are certified and have participated in a risk management program. New Jersey assignors that want to use these out-of-state officials have the responsibility to verify them. This policy mandates the way this verification will be documented.

Policy

1. Any New Jersey assignor using an Out-of-State Official at sanctioned events must follow this policy.
2. Any Out-of-State Official (referee or assignor) must follow this policy before working at or for sanctioned youth soccer competitions in New Jersey.
3. The Out-of-State Official must request permission to work each year using the appropriate form provided for the purpose by the New Jersey State Referee Committee.
4. Using the appropriate form, the state referee committee with which the Out-of-State official is registered must attest that the official is in good standing and is certified for the year requested.
5. The state referee committee for an Out-of-State Official must indicate if it provides a risk management program with a background check. If not, the Out-of-State Official must provide documentation of it.
6. Out-of-state assignors wishing to assign sanctioned youth soccer competitions in New Jersey must submit a copy of the Out-of-State Assignor form to each competition authority.
7. New Jersey-registered assignors can document Out-of-state referees in one of two ways:
 - a. The referee can submit a copy of the Individual Out-of-State Referee Approval form to each assignor after having it signed off by the home state referee committee.
 - b. The referee can submit an Out-of-State Referee Request Form without home state certification to each assignor and the assignor can submit the Out-of-State Referee Batch Approval Form to each state referee committee for its respective referees.
8. Referees must submit a new form for each calendar year to each New Jersey-registered assignor for which a referee requests to work, and the assignor must maintain a copy for his or her records.
9. Out-of-state officials and their home referee committees are requested to notify the competitions and the New Jersey State Referee Committee office immediately should the out-of-state official previously approved be suspended or otherwise declared ineligible to work.
10. Any out-of-state official who fails to comply with New Jersey State Referee Committee or competition authority requirements is subject to revocation of permission to work in New Jersey and may be referred to the official's home state referee committee for further action.